

5th Red Cross International Humanitarian Law Moot (2007)
(An Inter-University Competition for Asia-Pacific Region)
(March 16-17 2007)

Notes to Non-Local Participants

A. VISA to Hong Kong

All team members of non-local participating institutions are responsible for ensuring their own visa's validity. Details on HKSAR visa requirements can be referred to the website of HKSAR Immigration Department (http://www.immd.gov.hk/ehhtml/hkvisas_4.htm). If assistance for applying visa to HK is required, please write to the Secretary of the Mooting Competition of Hong Kong Red Cross (HKRC) (email: ihl@redcross.org.hk) for issuance of letter as supporting document for visa application.

B. Air Fare

As instructed by the International Committee of the Red Cross (ICRC), they will reimburse air fares of team members of some non-local participating institutions, 2 mooters of the competing teams plus 1 coach in principle, provided that prior request for financial assistance has been made directly to the ICRC. Such requests are considered on the basis of financial capacity of the participating teams and their institutions.

- i) For teams from Malaysia, Indonesia, Mainland China, the Philippines and Bangladesh, please contact the local ICRC Delegations, which will arrange to provide air tickets.

The respective contacts are as follows:

- ◆ ICRC Manila: Ms Cecilia Follente (Tel: (+632) 892 89 01; Email: manille.man@icrc.org)
- ◆ ICRC Jakarta: Ms. Iburina Rusman (Tel: (+62 21) 720 7252; Email: djakarta.dja@icrc.org)
- ◆ ICRC Kuala Lumpur: Ms. Altaf Deviyati Ismail. (Tel: (+603) 2084 1800); Email: kuala_lumpur.kua@icrc.org)
- ◆ ICRC Beijing: Mr. Guo Yang (Tel: (+86 10) 85323235; Email: beijing.bej@icrc.org)
- ◆ ICRC Dehli (for team from Bangladesh): Mr. Chakka Benarjee (Tel.+91-11-42211000, E-mail: new_delhi.del@icrc.org)

Kindly be advised that if some team members have already bought their tickets, ICRC's reimbursement may not exceed travel expenses in accordance with their norms. Travel expenses include economy class return airfare, travel within the country, if necessary, visa fees, airport tax and local transport in local country and at Hong Kong. For details, please check with the local ICRC Delegations.

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- ii) Teams from Seoul, Singapore, Taipei and Kyoto may request ICRC support for travel by writing to ICRC's Regional Delegation in Kuala Lumpur (Contact person: Prof Umesh Kadam, Regional Legal Adviser for Academic Circles, (Tel: (+603) 2084 1800); Email: kuala_lumpur.kua@icrc.org). With ICRC's prior approval, they may buy their air tickets, which will be reimbursed by the ICRC through a bank transfer after receiving and processing all the required documents. However, these teams have to produce:
- ◆ The original round-trip air tickets for verification and for making a copy for record;
 - ◆ The original receipts/bills from the travel agent/airline indicating exactly the amount of the fare.
 - ◆ Receipts for visas, airport tax, local transport bills/tickets, etc.

Please note that for every reimbursement claim, documentary proof has to be provided in original. Relevant teams, who will be reimbursed by ICRC, should ***contact ICRC Kuala Lumpur directly*** (not the HKRC) for details. Please expect to present all relevant documentation, together with a bank account number with bank details in writing signed by their respective team coach, for transfer of amounts to be reimbursed. The amounts will be transferred to only ONE account. Sharing of reimbursement is to be organized by individual teams' coach. In no case the ICRC can provide financial assistance in advance.

Kindly buy the economy class tickets, and look for those economical ones as far as possible. Airfare should better include round trip airport tax and fuel duty.

- iii) For teams coming from Australia and New Zealand, please approach your respective local Red Cross Societies if any financial assistance is required.

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C. Accommodation

1. Accommodation for non-local team members

(Sponsored by Hopewell Holdings Limited and Hong Kong Panda Hotel)



Hong Kong Panda Hotel

Address: 3 Tsuen Wah Street, Tsuen Wan, Hong Kong (Appendix I)
(Transportation to the venue of the moot competition will be provided.)

Telephone: (852) 2409 1111

Fax: (852) 2409 1818

Toll Free: 10-800-852-0922 (China)

Website: <http://www.pandahotel.com.hk/>

Free accommodation (5 days/4 nights) will be provided to non-local participants, 2 mooters of the competing teams plus 1 coach only, while individual delegation will be responsible for the accommodation cost for additional members coming along.

i) Check In/Out Time*

Check in: 15 March 2007 2:00 p.m.

Check out: 19 March 2007 12:00 noon

*Any request on early check-in or late check-out, as well as departure from HK after 20 March 2007, please notify the HKRC not later than 23 February 2007 by filling in the form in the appendix. HKRC will not be responsible for the accommodation arrangement after the deadline.

ii) Rooms Allocation

- 2 team members of the same gender from each delegation will share one twin-bed room.
- In case any member of a delegation is single out, he/she will share the twin-bed room with the same gender from another delegation of the same case.

iii) Airport Shuttle Bus to the Panda Hotel

(No pick-up service will be arranged by the HKRC)

- An airport shuttle bus service is available at the airport on Level 5 – Arrival Hall. A single trip ticket of the airport shuttle bus costs HK\$100 for person, with 2 pieces of luggage free of charge. Additional luggage will be charged at HK\$50 per piece.
- For location of airport shuttle counter, bus schedule, and different alternatives to get to Panda Hotel from the Airport, please visit the website of Panda Hotel for details (http://www.pandahotel.com.hk/en/aboutus_index.asp).

**Taking airport shuttle bus to the Hotel is recommended for your convenience only. Each*

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team will be responsible for its own expenses.

2. Self-Financed Accommodation

Any teams wishing to stay in a hotel closer to the HKRC and the High Court should inform the HKRC (email: ihl@redcross.org.hk) by **23 February 2007** to cancel their free accommodation at Panda Hotel. In such case, please arrange the accommodation by yourself unless you have encountered any problems. Any teams planning to stay after the moot competition are to pay for their own accommodation for the extended stay.

D. Fee charged for Researchers and Observers

For researchers and observers, they have to pay for their airfares, accommodation and meals during their stay in Hong Kong.

For 1 room with two single beds for 2 persons for 1 night at Panda Hotel ---HK\$480 (including breakfast for 2 persons)

For 1 single room for 1 night at Panda Hotel --- HK\$450 (including breakfast for 1 person)

Extra bed --- HK\$200 (including breakfast for 1 person)

For lunch on 16 March 2007 --- around HK\$100 (including service charge) (to be confirmed)

For dinner on 16 March 2007 --- around HK\$180 (including service charge) (to be confirmed). The above-mentioned price is just for reference only. The actual charged price will be subjected to the final decision of the relevant companies/parties.

Any teams wishing to book extra room should inform the HKRC (email: ihl@redcross.org.hk) by **23 February 2007**, providing the name of researchers/observers and number/type of room(s) by filling in the form in the appendix.

E. Insurance

All non-local participating institutions are advised to purchase suitable travel insurance to cover emergency medical expenses and relevant compensation if any.

F. Use of Library

If non-local participants need library facilities, the University of Hong Kong and City University of Hong Kong will issue a temporary library pass for individual participants upon request.

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G. Filming / Photo Taking

In accordance to the rules of the High Court, **NO** filming or photo-taking is allowed in courtrooms. However, special permission has been obtained with consent from the High Court that filming and photo-taking are now allowed to be conducted by the organizing bodies during the Moot competition for internal record and future academic use only. In this connection, photo-taking at general rounds, as well as at the ceremony, and video-taping of the final round will be arranged by the organizing body. **Please strictly respect** such rules imposed by the High Court. Prior permission by the organizing body will be required for publishing any photos taken in the High Court. Universities, which were found in any circumstance fail to comply with the foresaid rules, will be disqualified for participating in the next moot competition.

H. Mobile Phone

For communication purpose, all non-local participants can bring along their own mobile phones (GSM900, GSM1800, 3G), where phone cards can be easily brought from various convenience stores in Hong Kong.

I. Other References

1. Money Exchange (<http://hk.finance.yahoo.com/currency>)

	Other Currencies			HKD Equivalent <i>(for indication only – based on 25 Jan 07)</i>
1.	AUD	1	=	6.0884
2.	BDT	1	=	0.1127
3.	CNY	100	=	100.3859
4.	IDR	1000	=	0.8592
5.	KRW	1000	=	8.3275
6.	MYR	1	=	2.2299
7.	NZD	1	=	5.4636
8.	PHP	1	=	0.1598
9.	SGD	1	=	5.0860
10.	TWD	100	=	23.7906
11.	USD	1	=	7.8047

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2. Electricity

The electric current in Hong Kong is 220 volts. In order to meet the safety requirements, most of the electric plugs are designed to contain 3 rectangular prongs.

3. Weather

Please check the website of Hong Kong Observatory (<http://www.weather.gov.hk/>) for more details before leaving for Hong Kong.

4. Traveling in Hong Kong

Non-local participants, who are interested in traveling around Hong Kong, can visit the website of Hong Kong Tourist Board (<http://www.discoverhongkong.com/eng/>) for details.

5. New policy of smoking prohibition in HK

The Smoking (Public Health) (Amendment) Bill 2005 ("the Bill") was passed into law in the Legislative Council on 19 October 2006. With the passage of the bill, the vast majority of indoor areas of workplaces and public places, such as restaurants, offices, schools, hospitals, markets, karaokes and bars which are frequented by people of different ages are required to ban smoking from 1 January, 2007. Under the new law, all "public pleasure grounds", including almost all restaurants, government buildings, school campus as well as all public transportation are designated as non smoking areas. Any person commits an offence and is liable on summary conviction to a fine of \$5000. You may refer to the website <http://www.tobaccocontrol.gov.hk/> for more details.

6. Social Activities by HKRC

HKRC will arrange local transportation and a number of meals relating to pre-arranged official functions for participants. While the 2 mooters plus 1 coach will be either free of charge or just need to pay a minimal amount, additional members will have to pay in full, or may not be able to join subject to enrolment capacity. Further details will be available in due course.

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7. Others

Hong Kong Red Cross Headquarters

Address : 33 Harcourt Road, Hong Kong
Telephone : (852) 2802-0021
Fax : (852) 2802-7359
Website : <http://www.redcross.org.hk>

High Court Building

Address : 38 Queensway, Hong Kong
(Courtroom number to be confirmed)

The University of Hong Kong

Address : Pok Fu Lam Road, Hong Kong
(K K Leung Building)
Website : <http://www.hku.hk> ([Map](#))

City University of Hong Kong

Address : Tat Chee Avenue, Kowloon, Hong Kong
Website : <http://www.cityu.edu.hk/> ([Map](#))

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Special Arrangement of Accommodation

To : Secretary, Mooting Competition of Hong Kong Red Cross

From: _____ (name of coach) of _____ (name of university)

A. Accommodation for Researchers and Observers

	Name		Male (M)/ Female (F)	Single room (S)/ Twin room (T)	Will join the lunch on 16 March (Y/N)	Will join the dinner on 16 March (Y/N)	Food restriction
	Last name	First name					
Researcher							
Observer(s) (pls add lines if needed)							

B. Early check-in or Late check-out time

- Early check-in time: _____ on the date _____
- Late check out-time: _____ on the date _____

C. Self-financed Accommodation

- We do not need the accommodation provided by the Hong Kong Red Cross. We will provide the name of hotel and contact number one week before the competition.

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APPENDIX I – MAP

